

## COACH/VOLUNTEER DRIVER CHECKLIST

Name of Driver: \_\_\_\_\_ Date: \_\_\_\_\_

Maximum Number of Students to be Transported in Coach/Volunteer's Vehicle: \_\_\_\_\_

### DRIVER SCREENING/INSURANCE REQUIREMENTS

(INCLUDE A COPY OF DRIVER'S LICENSE AND CURRENT INSURANCE CARD)

**VEHICLE YR/MAKE/MODEL:** \_\_\_\_\_ **LICENSE NO:** \_\_\_\_\_

Please respond to each item by checking either a "Yes" or "No" answer:

- Y N 1. I am older than 21 years of age.
- Y N 2. I have a valid Washington State driver's license.  
 License # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
- Y N 3. I have not had my driving license privilege suspended or revoked in the preceding three years.
- Y N 4. I have had no vehicle moving violations or at-fault accidents in the last three years. If no, list:
- Y N 5. I carry a minimum of \$300K aggregate combined single limits of liability and uninsured motorist insurance.  
 Company: \_\_\_\_\_ Policy #: \_\_\_\_\_
- Y N 6. I am aware that, in the event of an accident while on a school-related activity, any claims will be Tendered to my personal automobile insurance company, and my insurance is primary.
- Y N 7. I agree to report to CCA immediately any changes in the status of my drivers license, driving record, or ability to transport students during the school year.
- Y N 8. I understand that when transporting students, their safety is the utmost priority and I will obey all Traffic laws at all times.
- Y N 9. There is a working seat belt for the driver and each passenger, and I enforce seat belt usage by all.
- Y N 10. My vehicle's brakes, tires, lights, and mirrors are in good working order.

I confirm that the above information is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Volunteer Driver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Administrator

\_\_\_\_\_  
Date

**Approved Y / N**